

I-983 Training Plan for STEM OPT Students Guidance

Purpose of [Form I-983](#):

Before applying to the USCIS for a STEM OPT extension (Employment Authorization Document - EAD card (I-766)), a STEM OPT student must download, complete, sign, and submit the form I-983 to their school's Designated School Official (DSO). The student must complete specific sections of the form, and the employer, Berkeley Lab (manager, supervisor, or PI) must work with the student to complete specific sections.

Once completed and submitted to the DSO, the student should provide a completed and signed copy to the International Researchers and Scholars Office. The student may do this by emailing the document as an attachment to irso@lbl.gov. It is the student's responsibility to facilitate the completion of the form. Section 1 of the form is for the student to complete, and Sections 2-6 are for both the student and employer or prospective employer (Berkeley Lab manager, supervisor, or PI) to complete.

As a reminder, STEM OPT students are also responsible for completing the annual self-evaluations.

Please visit the Department of Homeland Security's Study in the States website, [Form I-983 Overview page](#) for a step-by-step tutorial with instructions for properly completing the Form I-983.

Some specific information you will need when completing the I-983 Includes:

Employer Name:	Lawrence Berkeley National Laboratory
E-Verify Number (for I-765):	230569
Street Address:	1 Cyclotron Road, Berkeley, CA 94720
Employer ID Number (EIN):	942951741
# Of Full-Time Employees in US:	3,200
NAICS Code:	541710
Start Date of Employment: Requested Period	Match the start date of the STEM OPT
Employer Official with Signatory Authority:	Berkeley Lab Manager, Supervisor, PI